
**SHELBYVILLE POLICE DEPARTMENT
POLICE LATERAL
CHIEF ROBERT SCHUTTE
303 MAIN STREET
SHELBYVILLE, KY 40065
502 633-2326**

PAY SCALE	\$32,000-\$36,517 Depending on years of service. Pay determined by pay scale. Maximum entry level is seven years.
HEALTH INSURANCE	Employee health care plan is provided by the City. Dependant/Family coverage is available on a cost share basis.
LIFE INSURANCE	One year annual salary amount for insurance. Long term disability policy Included.
SICK LEAVE	Sick leave is accrued at a rate of 8 hours per month of service, unlimited accrual.
HOLIDAYS	The City observes 9 ½ Holidays plus one personal day as paid holidays.
VACATION	After one year of service – 40 hours 1 week Two – nine years of service 80 hours 2 weeks Ten – fourteen years of service 120 hours 3 weeks Fifteen or more years of service 160 hours 4 weeks
CAREER DEVELOPMENT	A. Mandatory annual in-service training – 40 hours – to maintain KLEPF B. Educational assistance available
UNIFORMS/CLOTHING	Uniforms, jackets, hats, rain gear, are issued by the department
FIREARMS/IMPACT AND RESTRAINT EQUIPMENT	Issued by the department
PROTECTIVE VESTS	Issued by the department

RETIREMENT PROGRAM

Employees participate at 8% in the CERS hazardous duty retirement plan. Participation is mandatory.

INCENTIVE

After hire, employees will begin receiving KLEPF incentive each month once requirements have been met. This allotted at \$258 per month, \$3100 annually.

**CITY OF SHELBYVILLE
POLICE LATERAL**

AGE

Minimum age is 21 years.

DRIVER'S LICENSE

Applicants must possess and provide proof of a valid Kentucky Driver's License

CHARACTER

Applicants eligible for employment during the hiring period will be subjected to a comprehensive background investigation including, but not limited to, verification of past employment, credit history, references, and other information available concerning possible employment with the city.

ADDITIONAL TESTING

Applicants eligible for employment during the hiring period may be subjected to additional tests, examinations, or interviews, prior to actual employment with the City.

RESIDENCE

Applicants must be a citizen of the United States. The City would also like for the applicant to live within Shelby County. However, applicants living outside Shelby County will not be eligible for the take home car program.

DOCUMENTS REQUIRED WITH APPLICATION

Applicants must submit copies of the following with their completed application:

- A. High School Diploma or GED Certificate
- B. Birth Certificate
- C. Military Discharge Form DD-214
- D. Kentucky Driver's License
- E. Social Security Card
- F. College Transcript
- G. POPS Certification
- H. Resume (Optional)

ARRESTS

Applicants with a history of a felony conviction cannot be considered for a position as a Police Officer. A misdemeanor arrest and/or conviction do not automatically eliminate an applicant from consideration. The nature of the misdemeanor arrest and/or conviction is important. Please give all details of the event.

SOCIAL SECURITY

Federal Law (P. L. 93-579, sec. 7) requires that you be informed, when asked for your social security number, that the number will be used for identification purposes in the employment process only.

SIGNATURE

Upon completion of your application for employment, you must sign the authorization for release of information before a Notary Public. Applications not notarized will not be accepted. There is a Notary available in City Hall.